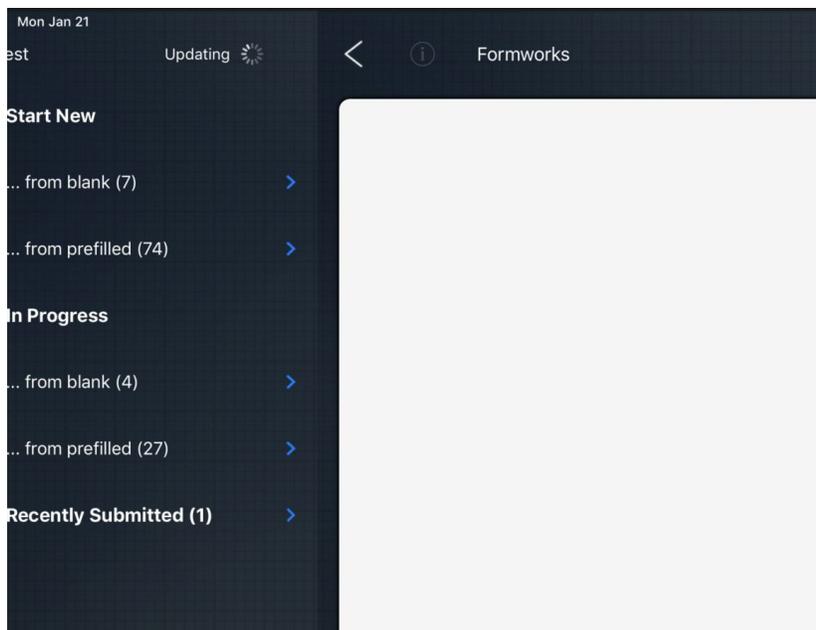


## Formworks Best Practice Guidance

This Document is a guide to best practices within the Formworks app. The Formworks application has some powerful scripting and allows for demanding applications to run in real time, due to this the app places considerable demand on resources.

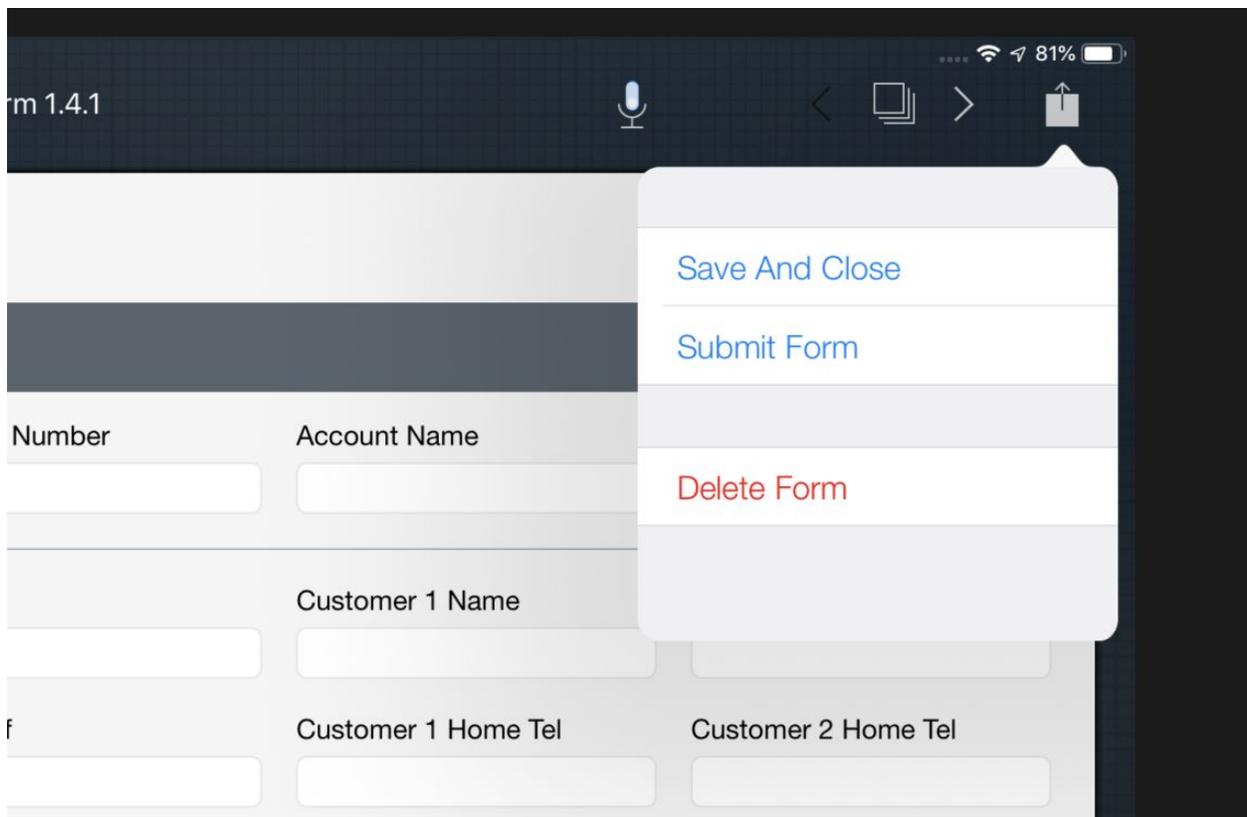
Depending on the age of the device and the complexity and size of the forms, sometimes a user can experience some interruption to the operation of the app due to these demands. If this is the case then there are some good practices to help ensure smoother operation and a better user experience.

- 1) Allow the app to finish syncing before starting work. This lets the app perform any uploads or downloads that need to be done and lets the processing settle. You can check the status of this using the activity indicator at the top left on the App. If 'Syncing' or 'Updating' then the app is communicating with the server and may need a moment or two to complete these operations.



2) Save and close any progress before opening a new form. The current form will Auto save and close in the event that a new form is opened, but when resources are stretched, this can effect the app performance.

Before opening a new form, tap on the menu icon on the top right of the form and hit save and close. This can take a few seconds depending on the Form and If this is not done and a new form is opened, there may be a longer delay on initializing and opening the new form.



3) Use Airplane mode and take the app offline. When Formworks connects to a network it will attempt to upload forms and audio. Whilst this should not be a problem normally, if you are intermittently connecting to networks throughout the day and finding there is some interruption, then using Airplane mode will allow you to work offline before finding a wifi point at the end of the day and then syncing everything to the server.

4) Hard close the app after a days work. By double tapping the home button and swiping up, all resources are cleared from memory and a new day can start with a clear memory allocation.

